



Pelton Community Primary School

Ouston Lane, Pelton, Chester-le-Street, Durham, DH2 1EZ

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Headteacher – Mrs W Edwards MA, Deputy Headteachers – Mrs J Russell (Beamish), Mrs K Telfer (Pelton)

Pelton Community Primary School Attendance Agreement

At Pelton Community Primary, we have high expectations for the attendance of the young people on roll. This is because we recognise that all absence is potentially detrimental to a child's education.

Missing school can damage children's achievements, disrupt the school's routines and affect other children's learning. It can also leave children at risk of anti-social behaviour and youth crime. Above all, missing out on the opportunities provided in school can have a long-term effect on children's chances in life.

In order for young people to gain maximum benefit from their time at school, and to maximise future life opportunities, it is very imperative that young people attend every day.

The School asks parents to support these high expectations by:

- Ensuring their child attends the school every day and on time. The first school bell rings at **8.40am** and registration takes place at 8.45am. Please ensure your child arrives on time.
- Contacting the school on the first day of absence to notify us of the reasons for absences, and the expected date of return.
- Where medical absences persist beyond day 1 of illness, keep in regular contact (ideally daily) with the school.
- Where required, providing medical evidence to corroborate absences (sight of G.P. appointment card, medication with child's name in it, hospital appointment letter).
- If possible, any medical / dental appointment should be made out of school time. If this is not possible, your child should miss the minimum amount of school time necessary. If your child is well enough to go back to school following the appointment they should do so.
- Being aware that Head Teachers by law may not grant leave of absence requests unless the reasons for your request are **exceptional**. Applications should be made **well in advance** of any proposed leave of absence and a form is available from the school office.

I agree to support the school in its efforts to help my child in the best way it can by ensuring that my child attends school every day, and I agree to the expectations as described.

Name of Child:		Class :	
Name of Parent / Carer:		Signature:	
Date:			
Name of Parent / Carer:		Signature:	
Date:			

